



WHO IS MY CHILD'S TEACHER NEXT YEAR?

WHAT BUS WILL HE/SHE TAKE?



## Students in Grades K-6: Teacher Assignments for the 2017-2018 School Year

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Teacher Assignments for the fall of 2017 will be posted on **Parent Connect**. Letters will not be mailed for students in grades 1-6. Kindergarten students will still receive a letter or postcard indicating who their classroom teacher is for the 2017-2018 school year. These letters should arrive the weekend of September 2.

How do I sign in to **Parent Connect**?

1. Go to [www.livoniapublicschools.org](http://www.livoniapublicschools.org)
  - a. Click on "Parents"
  - b. Click on "Parent Connect"
  - c. Click on "Parent Connect Log-In"
2. If you do not know your login information click on "**Need Your Login Information?**"
3. Type in the email address that is listed on your child's pink emergency card. If your email has changed you must contact the front office and have this updated.
4. Check your email for information from Parent Connect. It might be in your SPAM so check all of your folders. You should receive your "PIN" (series of numbers) and password.

TIP: In your contacts on your phone, list your PIN and password under "Parent Connect".

- ✓ **Transportation assignments will be posted on Parent Connect.** Transportation postcards will not be mailed to families.
- ✓ **Teacher and Transportation Assignments** will be posted in **Parent Connect** on Wednesday, August 30, 2017. School offices will be open on Wednesday, August 30th and Thursday, August 31st.
- ✓ **Now is the time to make sure that your Parent Connect log-in information is accurate.**
- ✓ If you are having issues the weekend of September 2, and cannot log in to **Parent Connect**, please come to the front of the school, to our **Welcome Back** table, between 8:30-8:50 a.m. on September 5, or visit the school office on September 5 to receive your child's teacher assignment.
- ✓ During the summer if you need your email address changed please contact the Information Technology (IT) Department at 734-744-2550, ext. 42175, or email [koaks@livoniapublicschools.org](mailto:koaks@livoniapublicschools.org).
- ✓ Do you have questions? Please contact the school office as soon as possible.